



ALUMNI ASSOCIATION OF SRI RAMACHANDRA INSTITUTE OF HIGHER EDUCATION AND RESEARCH

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Dr. Mohan Choudhary.B

Vice President:

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Dr.Abhinand.P.A

Mr.Thulasi Dass

Mrs.Kalaivani.P

Mrs.Jayachelvi Babu

Ms.MohanaSundari.P

Ms.Sivakamakshi.M

Dr.Arun Kumar.K

Dr.Vaishnavi

Ms.Saranya J

Mrs.Divya Merciline A

Minutes of the Meeting – 23rd April 2021

Name of the Meeting: Alumni Association					
Google Meet Link: https://meet.google.com/afs-tavj-gea		Date: 23.04.2021 Day: Friday		Time: 12.00 PM – 1.00 PM	
Name	* Status	Name	* Status	Name	* Status
Dr. Mohan Choudhary.B	A	Dr. Sudagar Singh.R. B	A	Ms. MohanaSundari.P	O
Dr. S.Mythili	A	Dr.R.C. Perumal	A	Ms. Sivakamakshi.M	O
Dr. Pavithra. V	O	Dr. Karthigeyan.J	A	Dr. Arun Kumar.K	O
Dr. V. Deepa Parvathi	O	Dr.N.Vanitha Rani	O	Dr. Vaishnavi	A
Mrs.K.N. Priya	O	Mrs.Radhika.C.M	A	Ms.Saranya J	O
Dr. Koushik Muthu Raja.M	A	Dr. Abhinand.P. A	O	Mr. Thulasi Dass	O
Dr. Aruna.S	O	Mrs.Kalaivani.P	A	Mrs.Divya Merciline A	O
		Mrs.Jayachelvi Babu	A		
* Status – P = Present R=Representative		* Status – A= Apologies		* Status – O = Online	

<p>Agenda</p>	<ul style="list-style-type: none"> ➤ Accounts – (2020-2021) ➤ Swiping machine renewal ➤ Honeywell N95 Head Loop Masks ➤ Nursing - Scholarship for students & Fund transfer ➤ Medical Educational unit – Simulated lab – Alumni donation ➤ Community Medicine – Sanitary Workers/Villagers - Fund ➤ Pharmacy – Annual maintenance of Photocopier machine ➤ Vaave Alumni platform ➤ Any Other Agenda
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	<ul style="list-style-type: none"> ➤ Accounts – (2020-2021):- <ul style="list-style-type: none"> • Dr. Deepa Parvathi informed that the Accounts details for the financial Year (March 2020 – April 2021) are ready to submit to the Auditor office. • Dr. Pavithra suggested to make a presentation on Income and Expenditure statement, and to post it on the Alumni Whats'app group, so all the EC members can know about the Income and Expenditure of this financial year. ➤ Swiping machine renewal: - <ul style="list-style-type: none"> • Dr. Deepa Parvathi informed that as we collecting registration fees through online transaction, the swiping machine which was used before to collect registration fee from alumni has been deactivated due to non usage for over a year. • Dr. Pavithra suggested renewing the swiping machine, so can use it whenever we need it. ➤ Honeywell N95 Head Loop Masks:- <ul style="list-style-type: none"> • Dr. Pavithra explained about the social initiative of giving certified Honeywell N95 Head Loop Masks, for just Rs.35 and she also informed that already over 2000 mask has been sold and received a positive feedback from the users. • Dr. Pavithra suggested all the members to refer this mask to their Alumni. ➤ Nursing - Scholarship for students & Fund transfer: - <ul style="list-style-type: none"> • Dr. Pavithra suggested Dr. Aruna Joint Secretary, to arrange a separate meeting with the President, Secretary and the Treasurer of the Alumni Association regarding this Scholarship for students & Fund transfer hence they are not here in this meeting. • And she also suggested to inform in the Whats'app group about the decision taken in the meeting regarding scholarship and fund transfer.
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➤ **Medical Educational unit – Simulated lab – Alumni donation:-**

- Dr. Pavithra explained about the request received from Dr. Latha Pediatrics department, to have a fund raising drive from Alumni specially to create a simulation lab.
- Dr. Pavithra asked suggestion whether to conduct the fund raising drive only from Medical department alumni as they are using the simulation lab the most or to open it for all the chapters.
- All the EC members suggested to open it for all the chapters to donate for the simulation lab.

➤ **Community Medicine – Sanitary Workers/Villagers - Fund: -**

- Dr. Pavithra informed about the proposal given by Dr. Anitha to donate certain things for the sanitary workers and villagers from Alumni. The Proposal are as follows
- **Sanitary Kit for Sanitary workers of Chennai corporation**
Total of 110 supervisors - A kit that includes 2 caps, 2 masks, 2 pairs of thick leather gloves, 2 soaps, 2 jackets, and 1 Hand sanitizer bottle will be given to each beneficiary.
- **Sanitary Kit for Banavedu thottam village (Adopted by NSS unit, SRIHER)**
Total No. of houses – 630 family (approx. 4 members in each family)
A kit that includes 4 masks and 1 hand sanitizer bottle.
- Dr. Pavithra suggested to forward this agenda to the next meeting to get approval from the President and Secretary of the Alumni Association.

➤ **Pharmacy – Annual maintenance of Photocopier machine :-**

- Dr. Deepa Parvathi informed about the request from the college of pharmacy, regarding the payment for Annual maintenance charge for the Photocopier machine, which was donated by the Alumni.
- Dr.N.Vanitha Rani Executive member – Pharmacy department explained all, that the annual maintenance charges was done by the purchase department these much days, now the purchase department wants the Alumni Association to bear the maintenance charges of photocopier machine, because it was donated by the Alumni.
- Dr. Aruna.S informed that the finance department has a policy stating that if any equipment has been donated by the alumni, then the maintenance charges should also be done by the alumni.
- Dr. Pavithra suggested requesting Dr. Koushik Muthu Raja Secretary of Alumni Association, to talk with the Vice Chancellor to make the purchase department itself to do the maintenance charges for the Photocopier machine; hence we cannot be able to do maintenance for all the equipments which were donated by the alumni.

➤ **Vaave Alumni platform: -**

- Dr. Pavithra explained about the feedback received from VIT College and SRM College about

Vaave platform was positive and she asked all the EC members to suggest whether can continue with the Alumbook or can change to Vaave.

- All the EC members accepted to change to Vaave Alumni Platform.
- Dr. Abhinand also suggested taking the general package from Vaave.
- Dr. Pavithra explained that the Career center module package will be more helpful for us to conduct lots of Mentorship programs, webinar and career guidance programs.
- The committee members discussed to go with the career center module package temporarily as a trial basis and then decide accordingly based on the usage of Vaave platform.

➤ **Any other agenda:**

- Dr. Deepa Parvathi explained that as discussed in the early meeting, Dr.N.Vanitha Rani, Faculty of Pharmacy and Dr.R.C. Perumal, Faculty of SLHS has been nominated as a treasurer for the sub accounts of Pharmacy and AHS chapters.
- Dr. Abhinand.P. A, asked that whether we have a Google pay as one of the mode of payment to collect the registration fees.

Dr. Pavithra explained that through Google pay bank transfer has to be done, for that account number, IFSC code and account name has to be added. Dr. Abhinand.P. A, suggested having a UPI ID for paying fees.

Dr. Pavithra informed that Dr. Koushik Muthu Raja.M suggested having a Google pay Business App for collecting money. Dr. Deepa Parvathi told that will consult it with auditor regarding the UPI ID and Google pay Business and will make it done.

- Dr. Deepa Parvathi informed all that the fixed deposit for Rs.44 Lakhs has been done and we also have received a certificate for the FD. She also informed that after few months we can also make another fixed deposit.
- Dr. Abhinand.P. A, suggested an agenda to discuss in the next meeting, that as of now Bioinformatics department was under subaccount of biomedical science department and now it has been joined with the Faculty of Engineering & Technology .

ALUMNI MEETING SNAPSHOTS – 10.03.2021

The screenshot displays a Zoom meeting interface for an "Alumni Meeting". The main window shows a grid of participants. At the top left, a red "REC" button indicates recording is on. The grid includes several participants, some with circular icons containing letters (P, M, D) and others with their photos. Below the grid, a toolbar contains icons for mute, video, chat, and other functions. On the right side, a sidebar lists the names of the 9 participants, each with a small icon and a status indicator (e.g., microphone icon).

Alumni Meeting

People (9) Chat

Alumni Sri Ramac... (You)

Dr. S. Aruna, Dept. of Co...

Dr. V. Deepa Parvathi D...

DR.P.A.ABHINAND, Dep...

J.SARANYA, FACULTY ...

MOHANASUNDARI P E...

Pavithra V

Priya.K.N Faculty of Ma...

Alumni Meeting

Raise hand

Turn on captions

Present now