



ALUMNI ASSOCIATION OF SRI RAMACHANDRA INSTITUTE OF HIGHER EDUCATION AND RESEARCH

Minutes of the Meeting

Venue: Mini Conference Hall, 3 rd floor, MC building	Date: 30.11.2021	Time: 12:00PM – 1:00PM
Members:	Status P = Present R=Representative A= Apologies O = Online	
Dr. Mohan Choudhary.B (MC)	A	Agenda: <ol style="list-style-type: none"> 1. Convocation 2021 2. Installation of santiary pad dispensing machine 3. GBM 2021 4. Bridges 5. Any other agenda
Dr. S.Mythili (MY)	A	
Dr. Pavithra. V (PV)	A	
Dr. V. Deepa Parvathi (DP)	P	
Mrs.K.N. Priya (KNP)	P	
Dr. Koushik Muthu Raja.M (KMR)	P	
Dr. Aruna.S (AS)	R	
Dr. Sudagar Singh.R. B (SS)	A	
Dr.R.C. Perumal (RCP)	P	
Dr. Karthigeyan.J (KJ)	A	
Dr.N.Vanitha Rani (NVR)	P	
Mrs.Radhika.C.M (RCM)	P	
Dr. Abhinand.P. A (APA)	P	
Mrs.Kalaivani.P (KP)	A	
Mrs.Jayachelvi Babu (JB)	A	
Ms. Mohana Sundari.P (MS)	R	
Ms. Sivakamakshi.M (SK)	P	
Dr. Arun Kumar.K (AK)	A	
Dr. Vaishnavi.R (VR)	A	
Mr. Thulasi Dass.S (TD)	P	
Mrs.Divya Merciline A (DM)	A	

S.No.	Items for Discussion	Action to be taken	Responsible person / Department	Target date	Status
1	Convocation 2021	<ul style="list-style-type: none"> For the convocation 2021, it was decided to provide Alumni ID card for graduands. Alumni ID card should be distributed by each chapter representative on the day of convocation through the help of student volunteers 	RCP, KJ, JB, KP and all EC members	10.12.2021	-
2	Installation of santiary pad dispensing machine	<ul style="list-style-type: none"> DP presented the quotation received from the new vendor, KMR suggested to talk for negotiation. It is decided that each department should maintain the machine with their department secretary. The chapters who all willing to install a santiary pad dispensing machine are as below BPT -1, Pharmacy -1, BMS -1, AHS -1, Nursing -2, MBA -1, SLHS -2 Totally 9 santiary pad dispensing machine is required. It is decided to buy only 2 machines to check the quality. Later as per the feedback can install more machines. 	DP, PV All EC Members	2022	-
3	GBM	<ul style="list-style-type: none"> GBM will be conducted on 18th December 2021 between 12pm – 2pm. The announcement will be hosted on the website 21 days before. GBM will be conducted in online mode For in-house alumni who all attending can provide lunch. 	KMR, DP, PV, RCP, All EC Members	18.12.2021	Work in Progress
4	Bridges	<ul style="list-style-type: none"> For bridges it is decided to get data from all chapters. Ms. Sabarishwari should collect the details from all EC members every month. 	PV, DP, All EC Members	-	-
5	Any other agenda	<ul style="list-style-type: none"> KMR informed that, we have to remove all unofficial Facebook page in the name of Alumni Association of SRIHER. KNP informed about 20th year celebration in Management chapter. 	PV, KMR, KNP All EC members	2022	-

Minutes by: Dr.V.Deepa Parvathi;
Compiled by: Ms.Sabarishwari.R

Verified by : Dr.Pavithra.V, Dr.V.Deepa Parvathi

To: All members

Please read the minutes and sign below.

MC	MY	PV	KMR	AS	DP	KNP	SS
RCP	KJ	NVR	RCM	APA	KP	JB	MS
SK	AK	VR	TD	DM			