



# ALUMNI ASSOCIATION OF SRI RAMACHANDRA INSTITUTE OF HIGHER EDUCATION AND RESEARCH

## Minutes of the Meeting

<b>Venue:</b> Mini Conference Hall	<b>Date:</b> 31.03.2022	<b>Time:</b> 12:00PM – 1:00PM
<b>Members:</b>	<b>Status</b> <b>P = Present</b> <b>R=Representative</b> <b>A= Apologies</b> <b>O = Online</b>	
Dr. Mohan Choudhary.B (MC)	A	<b>Agenda:</b> <ol style="list-style-type: none"> <li>1. Installation of sanitary pad dispensing machine</li> <li>2. Community Medicine Presentation(NSS) by Dr. Anitha</li> <li>3. Scholarship forms for PG and PhD</li> <li>4. FD update</li> <li>5. Others</li> </ol>
Dr. S.Mythili (MY)	P	
Dr. Pavithra. V (PV)	P	
Dr. V. Deepa Parvathi (DP)	P	
Mrs.K.N. Priya (KNP)	P	
Dr. Koushik Muthu Raja.M (KMR)	P	
Dr. Aruna.S (AS)	P	
Dr. Sudagar Singh.R. B (SS)	A	
Dr.R.C. Perumal (RCP)	A	
Dr. Karthigeyan.J (KJ)	A	
Dr.N.Vanitha Rani (NVR)	A	
Mrs.Radhika.C.M (RCM)	P	
Dr. Abhinand.P. A (APA)	P	
Mrs.Kalaivani.P (KP)	P	
Mrs.Jayachelvi Babu (JB)	P	
Ms. Santhi A (SA)	P	
Ms. Sivakamakshi.M (SK)	A	
Dr. Arun Kumar.K (AK)	A	
Dr. Vaishnavi.R (VR)	A	
Mr. Thulasi Dass.S (TD)	P	
Mrs.Divya Merciline A (DM)	A	

S.No.	Items for Discussion	Action to be taken	Responsible person / Department	Target date	Status
1	Installation of sanitary pad dispensing machine	<ul style="list-style-type: none"> <li>DP, PV and KNP shared the feedback and usage of the 2 sanitary napkin machines which was installed at Medical College and Management block. The power supply connection at Management block to be fixed by electrical team. Feedback was taken for purchase of remaining units.</li> <li>KMR suggested to install each floor one machine in Medical college building.</li> <li>DP informed all the members to give the location details and number of units required to Ms.Sabarishwari.</li> <li>PV suggested that we can organize some program to establish and make people aware of the installation of sanitary napkin vending machine.</li> <li>KMR informed, we can organize a program after installation of all units and make a formal donation to the university.</li> </ul>	DP, PV All EC Members  All members agreed for purchase of 14 new units as discussed and finalized across all chapters	May 2022	Work in Progress
2	Community Medicine (NSS) Presentation by Dr. Anitha	<ul style="list-style-type: none"> <li>Dr. Anitha presented the details of the 5 villages which was adopted by our NSS SRIHER and explained the necessary support they required in the villages. (For Toilet Construction).</li> <li>KMR suggested to adopt one village out of the 5 villages and we can contribute to that village in all necessary aspects.</li> <li>Dr. Anitha suggested to have a field visit to the villages and then we can decide which one to adopt.</li> <li>All the EC members accepted the suggestions.</li> </ul>	KMR, PV, DP, KNP, All EC Members	2022	-
3	Scholarship forms for PG and PhD	<ul style="list-style-type: none"> <li>DP presented the scholarship forms along with the criteria to all the EC members.</li> <li>KMR directed to have a meeting with VC regarding this scholarship.</li> </ul>	PV, DP, All EC Members	-	Request for meeting with VC submitted. VC has directed the proposal to be discusses in University advisory committee.
4	FD update	<ul style="list-style-type: none"> <li>DP informed all the members that our second FD for 30 lakhs has been deposited.(Axis bank).Total FD value is</li> </ul>	KMR,DP All EC members	2022	-

		74 lakhs. <ul style="list-style-type: none"> <li>• KMR suggested to have add more FD for 26 lakhs to make the corpus FD as 1 crore.</li> <li>• All the EC members accepted to have one more FD in different bank.</li> </ul>			
5	Others	<ul style="list-style-type: none"> <li>• KMR suggested that we can conduct an Alumni Sports meet with a cash prize and a rolling trophy.</li> <li>• DP informed we can have Nandagopalan sir in our next meeting to discuss about the sports meet.</li> <li>• KMR suggested to have a meeting with VC to discuss regarding all our ideas.</li> </ul>	KMR,PV All EC members	2022	-

**Minutes by:** Dr.Pavithra.V;  
**Compiled by:** Ms.Sabarishwari.R

**Verified by :** Dr.Pavithra.V, Dr.V.Deepa Parvathi

**To: All members**

Please read the minutes and sign below.

MC	MY	PV	KMR	AS	DP	KNP	SS
RCP	KJ	NVR	RCM	APA	KP	JB	SA
SK	AK	VR	TD	DM			

