

Policy on use of Open Educational Resources (OER)	Policy No: 06 Last reviewed: 2019 Issue: 1 Page: 1 to 4
--	--

Policy	On Open Educational Resources (OER) for use in computer based learning and developing e –learning programs
Date effective from	Aug 11 th 2019
Date of next review	Aug 12 th 2020
Purpose	Provide uniform guidelines on use of various Open Educational Resources
Scope	Includes guidelines on use of OER like E-PG Pathashala, CEC, Swayam, MOOCs, NPTEL, NMEICT, Creative Commons Licensing and National repository on open educational resources.
Procedure	<p>1. <u>Open Educational Resources (OER)</u> are freely available, openly licensed materials and media that are useful for teaching, learning and assessment. A wide repertoire of OER are available for free use by teachers, instructors, course creators and students. OER allow us to bring the excellent teaching learning resources into our education system and make effective use of them. As per UNESCO, OER include teaching, learning and research material in any medium, digital or otherwise that reside in public domain or have been released under an open license that permits no cost access, use, adaptation and redistribution by other with no or limited restrictions. OER have lead to the creation of Massive Open Online courses (MOOC).</p> <p>The following are the important features of OERs</p> <ul style="list-style-type: none"> • OERs improve the quality of education on a global scale. • Provide free access to the world’s best courses • Bring excellent teaching learning materials into our education system • Offer equal access to knowledge • Reusable content • Accessible and affordable to all • Adaptable, allowing institutes to add changes as per requirement • Help in the teachers own professional development • Promote life- long learning • Enhance the reputation and standing of institutes which make high quality OERs

2. While OER like e-PG pathshala, CEC, Swayam MOOCs, NPTEL etc have been initiated by the Ministry of Human Resource Development, GOI, very few OERs are available for use by the Health universities.
3. **OER policy at SRIHER**: SRIHER encourages all its faculty members in all constituent colleges to produce OER on topics of their interest. The following guidelines may be used for creation of academic e –content.
- (a) 4 quadrant approach is required to be followed while designing OER (quadrant 1 contains textual academic content in .doc or .pdf format, quadrant 2 contains actual e-lesson, quadrant 3 contains a self testing unit and quadrant 4 provides links to other resources and learning material)
 - (b) Textual content must in author’s own narrative.
 - (c) Diagrams/Images/ Photographs should either be originally created or recreated by Graphics experts of Swayamprabha AV studio.
 - (d) Videos / Audios should be original works created by the author in the university premises or in the Swayamprabha AV studio.
 - (e) Rapid authoring tools like eXe, Exerte or Knowledge Presenter Version XII can be used for preparation of content.
 - (f) Use of learning materials produced by others under the **Creative Commons Licensing system**: Unlike the conventional copyright system which imposes strict restrictions on usage of content produced by an author, the creative commons licensing system is less restrictive and allows for reuse of the work of others. Creative Commons (CC) is a global non profit organization which provides copy right licenses which enable use of sharing and reuse of creativity and knowledge. The vision of CC is to enable teachers and learners all over the globe to realize the full potential of internet in teaching, learning and collaborative research.
- Licensees at SRIHER** :E-content developers at SRIHER are allowed and can obtain CC license with the following attributes.
- Attribution (BY)** – can reuse and share provided they give credit to the original author. **Share alike(SA)** where licensees can distribute derivative work of original author under a license which is identical to the one that governs the original work. **Non Commercial(NC)** where licensees can make freely share and make derivative works for purely non commercial purposes. **No Derivative (ND)** works where licensees may copy, distribute and display the original work as it is with no derivative works based on it.

Licensors at SRIHER : Original content developers at SRIHER can provide CC licenses for others from all over the world to access their original content and share it as per CC licenses which include Attribute license (Attribution CC BY) which allows others to distribute a work provided credit is given to the original creator, Attribute Share alike license (Attribution CC BY SA), Attribution No derivatives (Attribution CC BY ND) etc. Further details of Creative commons Licensing system can be accessed at www.creativecommons.org

(g) **National Repository of Open Educational Resources (NROER)**: Teaching faculty at SRIHER are permitted to use resources available at NROER. They are also permitted to upload their original e content creation to NROER. NROER has been launched by the Ministry of Human Resource Development GOI to address the challenges faced by the education sector of our country. It aims at reaching the unreached and prioritizes to extend education to all. The objectives of NROER are

- Store, preserve and provide access to a variety of digital resources to students and teachers.
- Engage the teacher community in the development and sharing of digital resources
- Improve the quality of educational system in india
- Facilitate teachers to create and share contextual teaching and learning resources
- Celebrate innovations in resource creation.

The features of NROER include

- Open access to those who wish to access the resources
- Resources are available free of cost
- Users can share resources
- Resources are available in the form of discrete chunks and not as bulk
- Resources on a particular subject and topic are present in one place
- Resources can be added to NROER pool by proper licensing.

Details of NROER can be accessed at www.nroer.gov.in

(h) **Deployment of e-content at SRIHER**: All e-content and resources produced by authors at SRIHER, be it original work or derivative works using Creative commons licensing or derivative works obtained from NROER is freely allowed to be deployed on

	the MOODLE learning Management system of SRIHER.
Frequency	Yearly
Time	As & when required
Related/Supportive Documents	UGC approval for centre for DDL Education 2019
Custodian	E-learning Unit, Dept of Medical Education, Sri Ramachandra Medical college and Research Institute, Porur.



दूरस्थ शिक्षा ब्यूरो
विश्वविद्यालय अनुदान आयोग
(मानव संसाधन विकास मंत्रालय, भारत सरकार)
बहादुर शाह जफर मार्ग, नई दिल्ली - 110 002
Distance Education Bureau
University Grants Commission
(Ministry of Human Resource Development, Govt. of India)
35, FerozeShah Road, New Delhi - 110 001
www.ugc.ac.in/deb
Ph: (011) 23604678, 23604671, 23604694



ज्ञान - विज्ञानं विमुक्तये

F.NO. 74-2/2018 (DEB-I)

March, 2019

Updated list of Higher Educational Institutions (HEIs) under Category - I (as per UGC (Categorisation of Universities (Only) for grant of Graded Autonomy) Regulations, 2018 entitled to offer programmes through Open and Distance Learning (ODL) Mode and important information for stakeholders in supersession to this office letter of even number dated 18.10.2018.

A. Updated list

- As per clause 4.10 of UGC (Categorisation of Universities (Only) for grant of Graded Autonomy) Regulations, 2018, for Category - I Higher Educational Institutions (HEIs), "Universities may offer courses in the ODL mode, without approval of the Commission, provided it satisfies all the conditions laid down under UGC (ODL) regulations, 2017 and amendments from time to time".
- In continuation of the information uploaded on DEB portal of UGC website vide letter F.No.74-2/2018 (DEB-I) dated 18.10.2018 on the above subject and as per decision of the Commission in its 538th Meeting held on 29.01.2019 and intention expressed by the Category-I HEIs to start offering programmes through Open and Distance Learning (ODL) Mode with submission of affidavits that they shall scrupulously abide by the terms and conditions as stipulated under UGC (ODL) Regulations, 2017 and its amendments and norms issued by the statutory bodies/councils from time to time, the updated list of Category - I HEIs is as under:

S. NO	NAME OF HEI (TYPE)
1	SHANMUGA ARTS, SCIENCE, TECHNOLOGY AND RESEARCH ACADEMY (SASTRA), THANAVUR, TAMIL NADU (DEEMED TO BE UNIVERSITY)
2	KURUSHETRA UNIVERSITY, HARYANA (STATE UNIVERSITY)
3	LAGAPPA UNIVERSITY, TAMIL NADU (STATE UNIVERSITY)
4	UTKAL UNIVERSITY, ORISSA (STATE UNIVERSITY)
5	DATTA MEGHE INSTITUTE OF MEDICAL SCIENCES, MAHARASHTRA (DEEMED TO BE UNIVERSITY)
6	BHARATI VIDYAPEETH, MAHARASHTRA (DEEMED TO BE UNIVERSITY)
7	SWAMI VIVEKANANDA YOGA ANUSANDHANA SAMSTHANA, KARNATAKA (DEEMED TO BE UNIVERSITY)
8	DR. D.Y. PATIL VIDYAPEETH, PUNE, MAHARASHTRA (DEEMED TO BE UNIVERSITY)
9	ANDHRA UNIVERSITY, ANDHRA PRADESH (STATE UNIVERSITY)
10	UNIVERSITY OF JAMMU, JAMMU (STATE UNIVERSITY)
11	INDIAN INSTITUTE OF FOREIGN TRADE, NEW DELHI (DEEMED TO BE UNIVERSITY)
12	GURU NANAK DEV UNIVERSITY, AMRITSAR (STATE UNIVERSITY)

S. NO	NAME OF HEI (TYPE)
13	GANDHI INSTITUTE OF TECHNOLOGY AND MANAGEMENT (GITAM), ANDHRAPRADESH (DEEMED TO BE UNIVERSITY)
14	NALSAR UNIVERSITY OF LAW, HYDERABAD, TELANGANA (STATE UNIVERSITY)
15	NARSEE MONJEE INSTITUTE OF MANAGEMENT STUDIES, MUMBAI (DEEMED TO BE UNIVERSITY)
16	OSMANIA UNIVERSITY, TELANGANA (STATE UNIVERSITY)
17	UNIVERSITY OF HYDERABAD, HYDERABAD, TELANGANA (CENTRAL UNIVERSITY)
18	SRI RAMACHANDRA INSTITUTE OF HIGHER EDUCATION AND RESEARCH, CHENNAI, TAMILNADU (DEEMED TO BE UNIVERSITY)
19	KONERU LAKSHMAIAH EDUCATION FOUNDATION, ANDHRA PRADESH (DEEMED TO BE UNIVERSITY)
20	RASHTRIYA SANSKRIT VIDYAPEETHA, TIRUPATI, ANDHRA PRADESH (DEEMED TO BE UNIVERSITY)

B. Important information for stakeholders

1. Time limit for completion of admission process for offering ODL programmes by HEIs:

The Commission in its 537th meeting held on 10.09.2018 has decided the time limit for completion of admission process by the HEIs for offering ODL programmes as mentioned below:

- a) Academic session for January - admission last date February end
b) Academic session for July - admission last date August end

The Commission has also directed that the HEIs shall upload the admission details within ten days from the last date of the admissions in the respective academic session i.e. 10th September for July academic session and 10th March for January academic session. Accordingly, the HEIs shall comply with the above decision of Commission.

2. The HEIs cannot start or run any professional courses governed by specific Acts of Parliament, except with the prior and specific approval of the authority constituted there under. The professional courses prohibited as per clause (p) of Sub Regulation (2) of Part (I) by the UGC (ODL) Regulations and as per communication received from various Regulatory Authorities, are programmes in engineering, medicine, dental, pharmacy, nursing, architecture, physiotherapy, agriculture, hotel management and any other programme not permitted to be offered in distance mode by any Statutory Councils or Regulatory.
3. As per the recommendations of Justice Reddy Committee constituted by MHRD on the directions of Hon'ble Supreme Court dated 03-11-2017 in Civil Appeal No. 17869-17870 filed by Orissa Lift Irrigation Corp. Ltd Versus Rabi Sankar Patro & Ors. and its acceptance by the MHRD, the HEIs are informed that if any deviation is noticed, the same would entail not only withdrawal of permission / recognition for such ODL course but also for other courses offered by the institution, on regular and conventional mode.
4. Clause 11.1 of UGC (Minimum standard and procedures for awards of M.Phil/Ph.D Degree) Regulation, 2016 notified in Gazette dated 05.05.2016 states that *"notwithstanding anything contained in these regulations or any other rule or regulation, for the time being in force, no university; institutions, deemed to be a university and college shall conduct M.Phil and Ph.D. programmes through distance education mode"*.



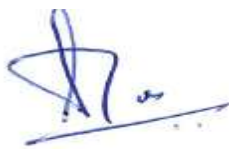


5. The HEIs should ensure that the duration and nomenclature of the degrees is strictly as per the UGC notification on Specification of Degrees.
6. All Category-I HEIs shall upload all the details ensuring compliance to the relevant clauses of UGC (ODL) Regulations, 2017 and its amendments, on their website and also submit the affidavit to UGC as per decision taken by the Commission in its 538th meeting held on 29.01.2019

Note:

- a) The HEIs shall strictly abide by all the provisions contained in the UGC (ODL) Regulations, 2017 and its subsequent amendments.
- b) The period of entitlement of Category-I HEIs to offer programmes through ODL mode shall be as per provisions stipulated under Clause 6 of the UGC (Categorisation of Universities (Only) for grant of Graded Autonomy) Regulations, 2018.
- c) The HEIs shall intimate the Commission about its changed status as per Clause 6 of the UGC (Categorisation of Universities (Only) for grant of Graded Autonomy) Regulations, 2018.
- d) The list will be updated from time to time on receipt of affidavits from HEIs under Category - I.


(Prof. Rajnish Jain)
 Secretary, UGC

UNIVERSITY GRANTS COMMISSION

Prepared by	Verified by	Approved by
 Dr.T. Vijayasagar	 Dr.A. Ravikumar (Dean of Education)	 Dr.P.V.Vijayaragavan (Vice Chancellor)